



**INSTITUTIONAL ETHICS COMMITTEE**  
**JAWAHARLAL NEHRU INSTITUTE OF MEDICAL SCIENCES, IMPHAL- 795005**

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**List of documents required for submission for ethical approval from IEC, JNIMS**

1. Covering letter to the Member Secretary
2. Type of review requested
3. **Thirteen (13) copies** of duly filled in application form along with the **following attachments** wherever applicable:-
  - a. **Inform consent document** (PIS and CF) in English and Manipuri ( plus **assent form** wherever applicable)
  - b. Case record form/questionnaire
  - c. Recruitment procedures: advertisement/notices (wherever applicable)
  - d. Brief CV of all investigators
  - e. Details of funding agency/sponsor and fund allocation (if applicable)
  - f. Budgetary break-up (for funded projects)
  - g. Insurance documents for study participants (wherever applicable)
  - h. A statement on Conflict of interest (wherever applicable)
  - i. GCP training certificate of investigators ( for clinical trials)
  - j. List of ongoing research undertaken by Principal Investigator
4. **One (01)** Copy of full research protocol
5. Undertaking for payment of processing fee after fund release (for funded projects only)
6. Regulatory permissions (wherever applicable)
7. Copy of approval letters from ICMR or other collaborating sites (**for multi-centric studies**)
8. MoU in case of studies involving collaboration with other institutions (if applicable)
  - All sections and subsections in the IEC, JNIMS application form to be duly filled in with information related **to JNIMS specific site** in case of Multi-centric studies.
  - All documents for ethical approval to IEC JNIMS to be submitted through proper channel.

**Any other requirements may be communicated to the principal investigator of the project after scrutiny of submitted documents.**