



(Annexure to O.M. No. 20/6/97-FD(IC)(Pt.VI), dated 19/02/2005)
STANDARD AGREEMENT FORMAT FOR ENGAGEMENT ON CONTRACT BASIS

This agreement is made on this day of between J.N. Institute of Medical Sciences, Porompat, Imphal (here in after called the 1st Party) represented by Director, JNIMS of the one part and (here in after called the 2nd party) of the other part.

Whereas, the first party is desirous of engaging the 2nd party as in (Name of Scheme/work) and any other works as may be assigned to him/her by the first party from time to time for a period from to on the terms and conditions set here in after.

And whereas, the 2nd party is willing to serve as on the said terms and conditions: -

Now, these agreement witnesses as follows: -

1. The 2nd party is hereby engaged as on contract basis as per consolidated pay fixed by **Finance Department (PIC), Government of Manipur** for a period from to
2. In consideration of his/her services, the 2nd party shall be paid a consolidated remuneration of only per month by the 1st Party. The 2nd party shall not be entitled any other monetary benefits.
3. The 2nd party shall work or perform duties assigned to him/her from time to time under the supervision and control of 1st party or such officer authorized by the 1st party.
4. The 2nd party shall not, during the term of this agreement, engaged himself/herself directly or indirectly in other employment whatsoever.
5. The above parties agree that the service rules presently governing the State Government employees shall not apply to the 2nd party.
6. The 2nd Party shall have no right to claim or shall not make any claim for regular appointment/absorption on the basis of his/her engagement for the implementation of the (Name of work). His/her service shall automatically cease immediately at the end of the contract period unless terminated earlier under clause 10:
7. The 2nd party shall execute an undertaking which is appended here to in respect of his/her term of engagement for implementation of the said work. The said undertaking will form a part of this Agreement.
8. The 2nd Party may apply for leave one day casual leave in a month and in case of more than one day the ground of illness, he/she may be granted at half remuneration not exceeding one week, i.e. total remuneration payable per month \div 30 days \times $\frac{1}{2}$ \times number of days of leave on the ground of illness. If the leave is more than one week, leave may be granted without remuneration to a maximum of 21 days. The 2nd Party will not be entitled to reimbursement of the medical expenses incurred for his/her medical treatment.
9. The 2nd party will be at liberty to seek any employment in any other department/private organization, etc., with prior permission of the 1st party.

10. That either party may terminate this agreement by giving one month's notice in writing of his/her intention to do so and on the expiration of such notice, this agreement shall stand determined/terminated.

Provided that where the 2nd Party commits an act of grave impropriety or criminal misconduct, the Government reserves the right to terminate the agreement without prior notice to the 2nd party.

In witness whereof the above Parties hereto have signed this Agreement on the day, month and year written above.

In presence of witness:

1.

Signature of the 1st Party.

Name:

Designation:

Seal

2.

Signature of the 2nd Party.

Name:

Designation: